

Public Document Pack



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9 April 2018

Dear Councillor

GENERAL EXCEPTION NOTICE – (GE11 17) EXTENSION OF CONTRACT FOR INSURANCE COVER

Please find attached a General Exception notice in respect of a decision to be taken by Councillor Mike Conolly, Portfolio Holder for Corporate Resources and Performance, to extend the contract for insurance cover with Zurich Municipal and other providers for a further two years.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing a General Exception notice and informing the Chairman of the relevant Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a horizontal line.

Democratic Support Officer

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE11 17) EXTENSION OF CONTRACT FOR INSURANCE COVER** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	<u>GE11</u>
Publication Date:	<u>09/04/18</u>

General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken and by whom

To extend the existing contract for insurance cover with Zurich Municipal and other AON insurance providers for a further two years.

Decision to be taken by Councillor Mike Conolly, Portfolio Holder for Corporate Resources and Performance.

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

Due to an oversight, this decision was not included in the Notice of Forthcoming Key Decisions. The current contract expires on 29 April 2018. Deferring the decision to extend the contract until 28 days after the next Notice of Forthcoming Key Decisions is published on 13 April would lead to a disruption in cover.

C: List of documents submitted to the decision-maker

Cabinet-style report accompanying the Decision Notice.

D: Part of the Constitution authorising the decision

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from

the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

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